



BC THOROUGHBRED OWNERS & BREEDERS ASSOCIATION

"One Voice for Thoroughbred owners & breeders in British Columbia"

PRIVACY STATEMENT

The British Columbia Thoroughbred Owners and Breeders Association ("BCTOBA") takes your right to privacy seriously. You have a right to know how your personal information is collected and what we do with it so that you can make informed choices. We have created this Privacy Statement to explain in plain terms what we do and we will not do with your personal information. BCTOBA's activities in British Columbia are subject to the Personal Information Protection Act, and BCTOBA's operations are governed by the federal Personal Information Protection and Electronic Documents Act. These laws set out how BCTOBA may collect and use your personal information.

Collecting Personal Information

We will provide you with clear notice when we collect your personal information as required under the applicable privacy laws. When we provide notice, we will state the reason for which we will use your information and we will obtain your express or implied consent to allow us to use your personal information for the purposes stated.

We will collect personal information directly from you unless you have consented to the collection from other sources. We take steps to minimize the collection of sensitive personal information.

Being Accountable

We will only use personal information for the purpose for which it is collected. Your personal information will not be used for a new purpose unless we have your consent. If we use your personal information to make a decision that directly affects you we will make reasonable efforts to ensure that your personal information is accurate and complete. We will not send you advertising or marketing information without your consent.

We will not sell your personal information to third parties and except as allowed or required by law your personal information will not be disclosed to any third party without your consent. In some cases we share personal information with other companies who provide services on our behalf and in these instances we provide them only with the information needed to perform those services and we require them not to share your information with anyone else. We will take all reasonable physical, technical and administrative steps to secure and safeguard your personal information. Access to personal information is restricted to only those with a legitimate business need.

Providing Accessibility

Upon request we will provide you with information about the collection, use and disclosure of your personal information. If personal information has been disclosed to a third party we will provide you with a listing of the individuals or organizations to which the information has been disclosed.

To review records containing your personal information you will be required to submit a formal request in accordance with privacy laws. You can do this by writing to our Privacy Officer at:

British Columbia Thoroughbred Owners and Breeders Association
#201 17687 56A Avenue
Surrey, BC V3S 1G4



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If you feel we have not acted in a way that is consistent with this Privacy Statement, you may request a review of your circumstances by contacting BCTOBA. If, at any time, you are not satisfied with how BCTOBA is managing your personal information or have concerns you may contact the Office of the Information & Privacy Commissioner for British Columbia or the Office of the Privacy Commissioner of Canada:

Office of the Information & Privacy Commissioner for British Columbia

PO Box 9038, Stn. Prov. Govt.
Victoria, B.C. V8W 1H2

Office of the Privacy Commissioner of Canada

112 Kent Street
Place de Ville, Tower B, 3rd Floor
Ottawa, Ontario K1A 1H3

British Columbia Thoroughbred Owners and Breeders Association, reserves the right to modify this Statement at any time by notifying customers through the British Columbia Thoroughbred Owners and Breeders Association website.